



REQUEST FOR QUOTATION/BID FORM

Date: May 07, 2025
PR No.: 2025-05-521, et al.
Fund: 101
End-User: Various Users

Project Name: Procurement of Janitorial Supplies for Various Offices
ABC: One Hundred Seventy Six Thousand Two Hundred Twenty Three Pesos
(Php176,223.00)
Mode of Procurement: SHOPPING (Section 52.1(b) of the 2016 RIRR of RA 9184)
Mode of Evaluation: Lot Evaluation
Delivery Period: Fifteen (15) calendar days upon receipt of P.O.

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions below and submit your quotation duly signed by your representative not later than **MAY 13, 2025** sealed in an envelope.


GEMMA G. ACEDO, Ph.D.
BAC Chairperson

- Note:**
- Bidder shall provide correct and accurate information required in this form. All entries must be typewritten or legibly written.
 - Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
 - Price quotation/s to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
 - Bidder may submit, if available, original brochure showing certifications of the product being offered.
 - Quotations through email is acceptable. Winning bidder shall submit original signed RFQ before issuance of Purchase Order.
 - Documentary requirements shall be attached upon submission of the quotation:
 - Mayor's/Business Permit
 - PhilGEPS Registration Certificate
 - Income/Business Tax Returns (for ABC's above P500K)
 - Omnibus Sworn Statement (for ABC's above P50K) - for submission upon receipt of Notice of Award

Item No.	Description	QTY	UOM	BID OFFER		Offered Specs/ Brand/Model	Remarks
				Unit Price	Total Price		
1	100 grams deodizer Paradichlorobenzene for	6	pcs				
2	Air freshener, aerosol, 320 ml lavender/lemon	40	can				
3	Air freshener, gel type, big (Ocean)	17	can				
4	Alcohol 70% isopropyl (500ml)scented with moisturizer	19	bottle				
5	Alcohol 70% isopropyl 1 gallon, scented with moisturizer	7	gallon				
6	Antibacterial glass/mirror cleaner, 500ml	2	pcs				
7	Bath soap, germicidal, 130g (pure white)	32	pcs				
8	Bathroom tissue, 2 ply, 10 rolls/pack	15	pack				
9	Bathroom tissue, 3 ply, 10 rolls/pack	51	pack				
10	Bleach, multi-purpose, antibacterial protection, original scent, 1000ml	31	bottle				
11	Broom soft (tambo) derecho, standard size	23	pcs				
12	Claw hammer (8oz-20oz)	1	pcs				
13	Cotton Rags basahan, 7 diameter	42	kls				
14	Deodorant cake, 50g, with cover (lemon)	15	pcs				
15	Detergent bar, laundry soap, min. 400gms	22	bar				



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BIDS AND AWARDS COMMITTEE
Virac, Catanduanes

16	Detergent cleanser powder, 1 kg.	79	kg				
17	Detergent liquid soap, 1 kg. lemon	15	bottle				
18	Disinfectant spray, hospital grade, surface disinfectant, aerosol, 340g	2	can				
19	Diswashing foam/scrub	52	pcs				
20	Diswashing liquid (1 liter) lemon	59	bottle				
21	Doormat, all cotton, 24" x 35"	9	pcs				
22	Doormat, floor mat anti-slip high quality, 40x60	27	pcs				
23	Dust pan, non-rigid, plastic, large	6	pcs				
24	Floorbrush with retractable handle 10" plastic	7	pcs				
25	Floorwax, liquid type, for all types of floor emulsion type	4	pcs				
26	Glass and multi-surface cleanser	16	bottle				
27	Glass wiper	2	pcs				
28	Gloves, cotton with rubber (for construction) Large	10	pcs				
29	Gloves, disposable vinyl nitrile blend gloves	12	pair				
30	Hand saw	1	pcs				
31	Handwash soap, liquid disinfects and moisturize with nozzle, 750 ml	25	bottle				
32	High quality kitchen knife, blue plastic handle, medium	3	pcs				
33	Liquid Sosa, 1 liter	6	btl				
34	Mop and spin dry bucket set with microfiber mop head	2	pcs				
35	Multi insect killer, 500ml, solvent based, aerosol	30	can				
36	Multi-purpose cleanser, liquid, classic, antimicrobial for toilet and floors	14	pcs				
37	Muriatic Acid, household use, hydrochloric acid-15%	2	gallon				
38	Organic car air freshner (lemon flavor	12	can				
39	Pail with cover, big, blue	1	pcs				
40	Pliers	1	pcs				
41	Powder detergent 1 kg. Car	10	kls				
42	Powder detergent 500g	53	pack				
43	Rake	1	pcs				
44	Rubber boots, large	1	pair				
45	Scouring Pad, economy size, 140mmx220mm, color green, 5pcs/pack	2	pack				
46	Screw driver	1	pcs				
47	Shovel	1	pcs				
48	Toilet bowl & urinal cleaner, bacterial, 100ml per bottle	20	bottle				
49	Toilet brush, heavy duty with holder	5	pcs				
50	Toilet deodorant cake, big lavender	20	pcs				
51	Toilet pump with holder	2	pcs				
52	Towel Synthetic Chamois	12	pcs				
53	Trash bag, plastic, black, 10pcs/roll, heavy duty extra large	90	roll				
54	Trash bag, plastic, black, 10pcs/roll, heavy duty large	64	roll				
55	Trash bag, plastic, black, 10pcs/roll, heavy duty medium	54	roll				
56	Waste basket, non-rigid plastic, 9.75 liter	3	pcs				
57	Wooden handle bolo	1	pcs				
TOTAL BID PRICE							

After having carefully read and accepted your General Conditions, I/We submit our quotation/s for the item/s above.



Signature over Printed Name

Position/Designation

Office Mobile No. / E-mail Address

TERMS AND CONDITIONS

1. Quotations exceeding the Approved Budget for the Contract shall be rejected.
2. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
3. The item/s shall be delivered according to the accepted offer of the bidder.
4. Payment shall be processed after delivery and upon submission of the required supporting documents, in accordance with existing government accounting rules and regulations.
5. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CatSU may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
6. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.